



Property Repair and Renovation Funds Disbursement Procedures

First Draw:

- Usually happens the day after the loan closes and its purpose is to assist in getting the project jump-started. This draw should NOT be considered the normal draw process.
- Does not normally require an inspection
- A completed *Wire Transfer Information Sheet* is required in order to send funds
- If funds are to be sent directly to the contractor an *Authorization for Release of Funds* form must be signed

Subsequent Draws:

- Generally distributed in 3-4 draws, upon request
- Original Rehab Budget to be submitted notating completed items
- Inspection required
- **Please note that we cannot disburse funds for work not complete at the time of inspection**
- We will reimburse you or the contractor based upon the Inspection Report

Step-by-Step Draw Process:

1. Email request to info@silveradofundingllc.com . Please include the following in your request:
 - a. Original Rehab Budget noting items completed and/or currently being rehabbed.
 - b. Phone and/or email of person that the Inspector can contact for access to the property.
2. During the inspection, the Inspector will look for the notated items listed on Original Rehab Budget, as well as the amount of rehab funds allotted vs. completed repairs. He will also look at the general condition of the property.
3. Upon receipt of the Inspection Report the draw will be reviewed and submitted for approval
4. Once approved funds will be disbursed
5. **If for any reason there are changes to the original rehab budget we will need to resubmit it to Loan Committee for approval. This can hold up the draw process so we discourage any changes after the fact.**

This process will be repeated as needed until all funds have been dispersed. At the point of the final draw request, scheduled rehab work should be substantially complete (95%-100%) prior to the release of funds.

Overall, the complete draw process may take up to 7 business days, provided all the information is complete and correct. We aim to process requests as quickly as possible to facilitate your needs.

Company Policy to release funds is as follows:

Silverado Funding reserves the right to withhold repair funds in certain situations including, but not limited to: a dispute with the contractor, poor workmanship, major concerns arising from inspections, requests by the Borrower which are not in writing, and default conditions as stated in the loan agreement.

 I acknowledge that I have read and understand the above draw procedures and guidelines.
Initials



AUTHORIZATION FOR RELEASE OF FUNDS

I, _____, authorize Silverado Funding, LLC to disburse funds directly to _____ (Contractor) for the sole purpose of performing rehabilitation work to the premises at the following location:

Property Address: _____

Borrower: _____

Date: _____

WIRE TRANSFER INSTRUCTIONS



For: _____

Bank Name: _____

Bank Address: _____

Bank Phone No.: _____

Bank ABA/Routing No.: _____
(this may be specific for receipt of wire transfers; ask your bank)

Account Name: _____

Account Address: _____
(No PO Boxes) _____

Account No.: _____

Other Information: _____
(if necessary) _____
